

"Assisting family successes through excellence in comprehensive early education and developmental services."

Job Title: Early Head Start (EHS) – Floater	Exempt
Grade Level: G-1 Division: Direct Care	Non-Exempt

Minimum Requirements:

- High school diploma or equivalent.
- Must obtain age appropriate CDA within one year OR Preschool Provider Certificate as approved by the Texas Higher Education Coordinating Board (THECB) within two years of employment.
- Six months of previous childcare experience is required.
- Must demonstrate an understanding of human behavior and have expressive and receptive language abilities.
- Possess a special ability to maintain positive relationships with children, co-workers and parents.
- Ability to work with infants warmly, calmly and in an unhurried way.
- Insured and reliable vehicle for transportation.
- Must be able to pass a pre-employment and/or periodic physical examination, annual TB skin test, and complete background check every 24 months.

Physical Requirements:

The physical requirements for this position are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be able to walk at a fast pace for extended periods of time.
- Participate and incorporate brisk ten (10) minute walks with children into daily routine/lesson plans.
- Must be able to stand for extended periods of time.
- Ability to lift/carry up to 30 pounds.
- Specific vision abilities required by this job include close vision, distance vision and the ability to adjust focus.
- Must be able frequently to twist, turn, kneel, bend and stoop multiple times per day.
- Must be able to perform physical activities with children.
- Must be able to monitor children’s safety in all activities.

Responsibilities:

The EHS Floater will be required to travel within their HUB’s region as needed throughout the year. Assignments will be made based on staffing and the special needs of the children on a daily, weekly, monthly or as needed basis.

- Assist EHS staff and provide proper support to each assigned classroom as needed.
- Planning and implementation of a program geared to infants and toddlers, including role modeling desired behavior by all childcare workers.
- Use the appropriate skills to meet social, emotional, physical and developmental needs of individual infants and toddlers.
- Assist in preparation of child development materials and arrange a physical environment to meet the changing needs of infants and toddlers.
- Observe children for safety and assessment purposes and maintain child assessment records.
- Participate in planning, assessing and evaluation of program content and center plans.
- Establish and maintain ongoing communications with each child and their family.
- Contribute and assist in the development and maintenance of IAD and resource materials.

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- Supervise and guide children during mealtime, toileting, hand washing, rest periods and play activities.
- Responsible for maintaining clean, sanitary and safe classroom area.
- Participate in 20 hours of annual training and all staff development activities, in-service training and workshops as required.
- Perform other related duties as required.

BENEFITS PACKAGE INCLUDES:

Child Care Associates offers a competitive benefits package that is provided to all fulltime employees that include health, dental and life insurance coverage. Additional voluntary benefits are offered to all fulltime employees in addition to the core benefits package.

After completing one (1) year of service, the company contributes 4% of the employee's earnings to the 403(b) retirement plan. If the employee also elects to make a contribution to the plan, Child Care Associates will match half (50%) of the employee's contribution up to 4% of base salary.

Child Care Associates provides other benefits, which are outlined in the Staff Handbook, such as paid holidays, paid time off (PTO), as well as a Service Recognition Program.