

"Assisting family successes through excellence in comprehensive early education and developmental services."

Job Title: Pre-K Partnership Teacher II		Provisional <input type="checkbox"/>
Grade Level: CONTRACT	Division: Direct Care	Teacher II <input type="checkbox"/>
SALARY: Minimum-\$50,000/year	Midpoint - \$52,500/year	Maximum -\$55,000/year

Minimum Requirements:

- Bachelor's Degree in Early Childhood Education or closely related field;
- Valid Texas EC – 6th Teaching Certification;
- Previous classroom experience teaching preschool-age children;
- Demonstrated knowledge of human behavior and have expressive and receptive language abilities;
- Demonstrated excellent written and verbal communication skills & be able to interact professionally with adults.
- Demonstrated computer proficiency required, and
- Ability to pass a pre-employment and/or periodic physical examination, TB skin test, and a complete background check every 24 months.

Preferred Competencies and Abilities:

- Previous and exceptional classroom experience teaching preschool-age children in Head Start program or ISD/Charter Pre-K program, preferably in Head Start/ISD or Head Start/Charter collaboration classrooms;
- Demonstrated enthusiasm for teaching and working with young children and families;
- Demonstrated competencies that support collaboration and team approach to education, including respecting differing perspectives and demonstrating creativity and flexibility;
- Demonstrated success in working with children and families reflective of the diversity in our communities, and
- Spanish language ability preferred.

Physical Requirements:

The physical requirements for this position are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Able to walk at a fast pace for extended periods of time;
- Able to participate and incorporate brisk ten (10) minute walks with children into daily routine/lesson plans;
- Able to stand for extended periods of time;
- Able to lift/carry up to 30 pounds;
- Able to engage in tasks requiring vision tasks required by this job include close vision, distance vision and the ability to adjust focus;
- Able to frequently to twist, turn, kneel, bend and stoop multiple times per day;
- Able to perform physical activities with children, and
- Able to monitor children's safety in all activities.

Responsibilities:

- Plan and implement daily learning experiences that advance the intellectual and physical growth and development of children to improve school readiness;
- Provide a high quality dual language early learning experience for children ages three to five, while establishing developmentally appropriate classroom environment favorable to the development and personal growth of children;
- Create group and individual learning experiences that align with the Head Start Early Learning Outcomes Framework and support Pre-K standards, that support the language and literacy, approaches to learning, perceptual, motor and physical, social and emotional and cognitive development of children;
- Create a well-organized classroom that is developmentally appropriate and inviting for pre-school age children;
- Collaborate with CCA and ISD/Charter staff to co-prepare and co-plan weekly including posting weekly lesson and small group plans;
- Constantly observe children and maintain child assessment records and/or grade reports as required by CCA and ISD/Charter partner;

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- Establish and maintain positive ongoing communication with each child and their family through home visits and parent conferences as required;
- Participate in annual CLASS assessments to measure the quality of adult-child interaction to support ongoing improvement;
- Demonstrate positive and appropriate social interactions and communication including modeling conversation, manners, clean-up activities and listening skills;
- Create regular classroom activities that support the social and emotional development of children;
- Create and maintain a safe, healthy and orderly learning environments both indoors and outdoors;
- Create and maintain Individual Development Plans (IDP's) and resource materials for children that promote individual differences and cultural background;
- Utilize a predetermined curriculum and incorporate plans and approaches that address IDPs;
- Develop activities and use technology to promote creative expression;
- Implement indoor & outdoor activities that encourage and promote physical development;
- Demonstrate responsive care, effective teaching practices, including the implementation of positive strategies to support children's well-being, and prevent and address challenging behaviors;
- Supervise and guide children during mealtime, hand washing, toileting, rest periods, and play activities;
- Direct instructional assistants, volunteers and/or student workers to promote effective classroom management and addressing the needs of individual students;
- Conduct all responsibilities as required by Child Care Licensing Minimum standards, Head Start Performance Standards, ISD/Charter collaboration and CCA policy requirements; if serving on an elementary campus, conduct responsibilities, attires and behaviors that support each campus and collaboration requirements;
- Actively participate in CCA & ISD/Charter staff development activities, in-service training and workshops to meet training requirements and to achieve mastery of core competencies, and
- Other related duties as assigned.

BENEFITS PACKAGE INCLUDES:

Child Care Associates offers a competitive benefits package that is provided to all fulltime employees that include health, dental and life insurance coverage. Additional voluntary benefits are offered to all fulltime employees in addition to the core benefits package.

After completing one (1) year of service, the company contributes 4% of the employee's earnings to the 403(b) retirement plan. If the employee also elects to make a contribution to the plan, Child Care Associates will match half (50%) of the employee's contribution up to 4% of base salary.

Child Care Associates provides other benefits, which are outlined in the Staff Handbook, such as paid holidays, paid time off (PTO), as well as a Service Recognition Program.

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ACKNOWLEDGEMENT:

I have received a copy of my job description. My signature below acknowledges that I understand the requirements and expectations for this position.

Employee (Print) _____

Employee Signature _____

Date _____